MAJOR PURPOSE:
Full-Time Faculty for the Psychology Department at William Jessup University is a position responsible for quality preparation, instruction, and learning outcomes related to the Psychology Degree Program and for effective implementation of related initiatives for the Psychology Department.

PERFORMANCE RESPONSIBILITIES:
1. Teach 4 classes each semester
2. Contribute as a member of the Psychology department by participating in regular meetings, planning, goal setting, assessment work, and socials
3. Advise students on issues of curriculum, educational and professional goals
4. Ongoing professional development as appropriate to maintain expertise in university level instruction.
5. Conduct research in area of expertise

QUALIFICATIONS:

EDUCATION/CERTIFICATIONS:
• Ph.D. or Psy.D in related field of Psychology

REQUIRED KNOWLEDGE:
• Three years of experience in higher education

SKILLS/ABILITIES:
• Broad knowledge of psychology and the mental health professions
• Specific awareness of global opportunities to serve for those with psychological preparation

WORKING ENVIRONMENT/CONDITIONS:
The employee is regularly in a typical office environment with adequate light and moderate noise levels. No hazardous or significantly unpleasant conditions. Air-conditioned buildings; tile, concrete and carpeted floors; adjustable workstation with ergonomic keyboard is provided.

PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION:
While performing the duties of this job, the employee is regularly required to talk or hear and frequently required to stand, walk, sit, and use hands to handle files, computers, and phones; reach with hands and arms; stoop, and kneel. Frequent and regular repetitive movements required using the wrists, hands, and/or fingers. The employee will occasionally lift and/or move up to 40 pounds. Specific vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The above statements and job description is intended to describe the nature and level of work being performed within this job. They are not intended to be an exhaustive list of all responsibilities, duties and tasks. Other similar or additional duties are to be performed or assigned. Job descriptions are

PENDING AVAILABLE FUNDING
not intended as and do not create employment contracts. William Jessup University maintains its status as an at-will employer. Employees may be terminated for any reason not prohibited by law.

I acknowledge I have reviewed the content of this job description and understand that if I have any physical limitations or require any reasonable accommodations in order to perform my job, I must immediately inform administration.

______________________________________   _____________________________
Employee Signature  Date