

School of Education
Master of Arts in Education (MAEd)
Admission Requirements
2017-2018

Admission decisions are made by full-time faculty in the School of Education using a combination of factors, including academic degree(s), records and experiences. Applicants will be admitted to the program based upon enrollment availability and their ability to meet the following minimum recommended entrance requirements, as well as their match with program expectations.

All the following documents are to be submitted to the WJU Graduate Programs Admission Office:

- **Grad Application to WJU**
- **Resume' / curriculum vitae**
 - A resume, or curriculum vitae, documents your prior work experience, publications, honors and awards received and a summary of your educational experiences and degree.
- **Personal Statement**
 - A personal statement includes why you want to enroll in this program, your professional goals, attributes and qualities that you possess that make you a good candidate for the program, and any special interests and/or experiences you believe to be important for the admission committee to know. (Two-page maximum; APA format encouraged)
- **Character Essay**
 - Essay Topic: We believe the essential character traits of a great teacher are found in Galatians 5:22-23. Choose one of these traits and explain how it might be applied in your work setting or aspirational work setting. This essay is to represent your thoughts and the quality of work you would produce during your graduate program. (Two-page maximum; APA format encouraged)
- **Three Letters of recommendation**
 - From individuals who can assess your character, academic potential, professional commitment and/or experience. It is highly encouraged that you have two letters from professional educators. Letters from peers should be limited. No letters from family members. These should be in letter format, preferably on letterhead and sent to:
William Jessup University, 2121 University Ave, Rocklin, CA 95765, Attn: GRAD
- **Baccalaureate and/or Master(s) Degree Transcripts**
 - Official transcripts from a regionally accredited college or university verifying earned degree(s) are required. Official transcripts from every university/college attended are needed.
- **Official transcripts showing a 3.0 plus GPA**
 - This is important as an indicator of academic potential and/or success at the graduate level. Applicants not meeting this standard are not automatically disqualified; however in a petition letter for consideration applicants should provide an explanation of prior performance and describe the experiences and skills they believe indicate their ability to succeed at the graduate level.
- **Educational Experience**
 - List and describe leadership and/or educational experiences you have had within the last three years. These experiences might include teaching, attending trainings, missions work, coaching, volunteering, professional development, leading teams or programs.