

## Purpose

This form should be completed by students who are placed on financial aid probation because they did not meet the requirements for Satisfactory Academic Progress (SAP) and who wish to request an extension of financial aid eligibility. This appeal should be submitted along with any required documentation detailing the extenuating circumstances that contributed to you not meeting the requirements for SAP. **PLEASE FILL THIS FORM OUT DIGITALLY!**

## Student Information

Last Name

First Name

Phone Number

Date of Birth

WJU ID Number (last 5 digits)

## Appeal Information

When do you plan on completing your degree program?

Which semester were you placed on financial aid probation?

What semester are you requesting financial aid eligibility for?

Briefly state your educational objective and/or goals.

Please explain the reasons why you are not achieving satisfactory academic progress. Explain and document any special circumstances which made it difficult for you to succeed in your classes. Attach any supporting documents.

## Appeal Information (continued)

Please explain how you plan to succeed in your classes from now on. Include specific steps you intend to take in the next semester to improve your academic performance.

## Signature

By signing this form, I certify that I have read, understood, and accepted the conditions of this appeal. I also affirm that the statements made above and contained in supporting documentation is true, accurate and complete.

Student's Signature (required)

Date

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### Academic Advisor Comments

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### Financial Aid Office Use Only

Approved     Denied

Notification of decision sent \_\_\_\_/\_\_\_\_/\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Financial Aid Administrator's Signature

Date