WJU Alumni Association Constitution

Mission:

The purpose of the William Jessup University Alumni Association is to promote and advance the values of the University by encouraging transformational relationships socially, spiritually, and professionally, while demonstrating loyalty and stewardship to the University.

Alumni Membership

I. Members of the Alumni Association and their ability to serve on the Alumni Association Council is defined as:
   a. All graduates of San Jose Bible College, San Jose Christian College and William Jessup University.
   b. All former students who have completed 24 units at San Jose Bible College, San Jose Christian College and William Jessup University are considered members of the Alumni Association.

II. Non student and honorary members are not permitted to be on the AAC
   a. Non-student members: Spouses or parents of Alumni or former students (who have completed less than 24 units), non-Alumni faculty and staff.
   b. Honorary members: Individuals who are committed to the mission and values of WJU, higher education, the Christian community and the Gospel. If applicable, honorary members are annually chosen by the AAC.

WJU Alumni Association Council Constitution

Mission:

The purpose of the William Jessup University Alumni Association Council is to support and promote the values of WJU, through strategic planning and collaboration, for the continued success of the University and Alumni Association.

In addition to the Alumni Associations purpose, the AAC’s expectations and term limits:

The AAC serves as advisors in order to assist the Alumni Office in strategy, implementation, and alumni recognition and programming

   I. The members of the AAC are elected to one two-year term. A member may serve in an office for more than one term, if desired.
   II. The AAC shall meet every other month; any additional meetings are organized by the Alumni/Parent Relations Officer with approval of the other Council Members.
Members of the Alumni Association Council

I. Voting members
II. In addition to the voting members of the AAC, there will be two non-voting members
   a. Alumni/Parent Relations Officer
   b. Associated Student Body (ASB) President

Roles and Duties of Alumni Association Council Members

I. Attend all meetings of the AAC
II. Represent the AAC and the Association at events sponsored by the Alumni Office and/or the University
III. Participate in and promote fundraising efforts of the Association and financially contribute annually to the University

Appointment

I. A request for nomination will be given out to the Alumni association and members are encouraged to seek nomination in order to assist the nomination process; nominees will be presented to the Council Members.
II. All nominees are appointed by the Council Members.
III. Election is achieved by a simple majority of the Council Members.

Unnatural vacancies

I. If a member of the AAC cannot fulfill their roles or duties, or are unable to meet the requirements and expectations they are required, they will be asked to resign and will be replaced by the Alumni/Parent Relations Officer with consultation from the Council Members.
II. If a member chooses to resign, they must submit a letter of resignation to the Alumni/Parent Relations Officer and the Council Members one month prior to any AAC meeting.

Amendments

I. If there are amendments needed for Alumni Association Constitution, they shall be presented, under the consultation of the Alumni/Parent Relations Officer, to the AAC by a two-thirds vote of the entire membership of the AAC
Conflict of Interest

I. Members of the Alumni Association Council shall at all times act in a manner consistent with their responsibilities of William Jessup University and the Alumni Association. Council members shall exercise particular care that no detriment to the University or the Association results from conflicts between their interests, those of the University, and those of the Association as a whole. A member shall not, contrary to the Constitution, use their position, or the knowledge gained there from, to receive personal or financial benefits, be personally enriched, or for other personal gain.

II. No member of the Alumni Council shall submit to undue influence from any external source, and the Alumni Council shall protect the Association and the University from any such influence. Should any member have reason to believe that undue influence has occurred, or is occurring; such a person shall report the facts of the matter to the Executive Committee which shall review the matter. If the Committee determines there is a factual basis of such an undue influence, then the Council determines there is a factual basis of such undue influence, then the Committee shall report the findings to the Alumni Council for appropriate action to prevent further incidents and to protect the Alumni Council, the Association and the University from such undue influence.