



## William Jessup University Employer/Teacher Reference Form

To be filled out by applicant:

Name of Employer/Teacher \_\_\_\_\_ Name of Applicant \_\_\_\_\_

Countries Applying for (LIST ALL) \_\_\_\_\_

To be filled out by evaluator:

This person has applied to be on a Short Term Missions Team at William Jessup University. Being a team member usually requires a 6 month commitment involving bi-monthly training meetings, raising financial support for the trip and being an active participant in the team's development and ministry. He/she has chosen you for a reference, and we are anxious to receive your insight into the applicant's character and potential for leadership service. Serious consideration will be given to your evaluation. Your responses will be held in strict confidence.

Please complete this reference form and return it by 10/26/07 to:

*Office of Campus Ministries  
William Jessup University  
333 Sunset Blvd  
Rocklin, CA 95765  
or fax it to (916) 577-2320*

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1. How long have you known the applicant, and what is your relationship?
  
  
  
  
  
  
  
  
  
  
  2. What concerns, if any, might you have entrusting the applicant in the care of children, youth, or people of different races and cultures?
  
  
  
  
  
  
  
  
  
  
  3. What do you think are the applicant's greatest strengths? Weaknesses?
  
  
  
  
  
  
  
  
  
  
  4. Does the applicant establish and maintain friendships and/or good working relationships with their peers and those in authority?
  
  
  
  
  
  
  
  
  
  
  5. Our program is very intense and requires frequent adjustments. How does the applicant respond in difficult situations?

Please rate the applicant from 1 (highest) to 5 (lowest). Feel free to explain if necessary.

a.	Leadership	1	2	3	4	5	Unknown
b.	Initiative	1	2	3	4	5	Unknown
c.	Team Work	1	2	3	4	5	Unknown
d.	Communication	1	2	3	4	5	Unknown
e.	Maturity	1	2	3	4	5	Unknown
f.	Response to Authority	1	2	3	4	5	Unknown
g.	Flexibility	1	2	3	4	5	Unknown
h.	Creativity	1	2	3	4	5	Unknown
i.	Organization	1	2	3	4	5	Unknown
j.	Cultural Sensitivity	1	2	3	4	5	Unknown
k.	Decision-Making Ability	1	2	3	4	5	Unknown
l.	Listening Ability	1	2	3	4	5	Unknown
m.	Teachable Attitude	1	2	3	4	5	Unknown
n.	Dependability	1	2	3	4	5	Unknown

*Understanding this student may encounter very intense cross-cultural experiences and be required to function as a part of a tight-knit team, how would you recommend him/her as a candidate for the team.*

\_\_\_\_\_ Highly Recommend    \_\_\_\_\_ Recommend    \_\_\_\_\_ Recommend w/ reservations    \_\_\_\_\_ Do Not Recommend

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Daytime Number \_\_\_\_\_

Thank you for your time and assistance. We will contact the applicant directly concerning his/her placement. If you have any questions or want more information, please feel free to contact us at any time. Phone: (916) 577-2321