WJU Post-Baccalaureate Credential Checklist

Program Admission
Prior to admission, the following documents must be submitted to the Credential Analyst for admission consideration
Discovery: http://discovery.jessup.edu/teachered/index.php/sps/- our place for program & course documents

☐ 90+ hours experience working with children (discussed in SPS Application)
☐ SPS Application (online - sps.jessup.edu)
☐ Verification of BA/BS from regionally accredited institution (official transcripts)
☐ Minimum GPA of 3.0 (no document necessary)
☐ 1 Personal Character Evaluation (on Discovery)
☐ TB Clearance (see your doctor) $
☐ Certificate of Clearance (directions on Discovery) $ + $
☐ CBEST passing score (info on Discovery under State Assessments – go to http://www.cbest.nesinc.com/) $
☐ CSET passing score (or registered - info on Discovery under State Assessments – go to http://www.cset.nesinc.com/) $

Student Teaching Approval
The following documents must be submitted prior to start of second semester and await approval to begin Student Teaching

☐ Student Teaching Application (on Discovery)
☐ Emergency Contact Liability Release Form (on Discovery)
☐ Photo Video Release Form (on Discovery)
☐ Program Courses (no document necessary)
☐ CSET passing score (info on Discovery under State Assessments – go to http://www.cset.nesinc.com/)
☐ TEDU 570 – Initial Student Teaching complete (no document necessary)
☐ TPA Task 1 passing score (taken in program)

Program Completion
The following documents must be submitted to the Credential Analyst prior to making recommendation to the CTC for a CA Preliminary Multiple Subject Teaching Credential

☐ All Program Fieldwork (Observing, Assisting, Student Teaching)
☐ TPA Task 2 passing score (taken in program)
☐ TPA Task 3 passing score (taken in program)
☐ TPA Task 4 passing score (taken in program)
☐ RICA passing score (info on Discovery under State Assessments – recommended after TEDU 505) $
☐ Current CPR (must have infant, child, and adult) $

jessup.edu/sps

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