JOB TITLE: Head Men’s Basketball Coach  
DIVISION: Development  
DEPARTMENT: Athletics  
SUPERVISOR: Athletic Director

**MAJOR PURPOSE:**

- This is a full time employment position responsible for initiating various aspects of the Men's Basketball program, such as recruiting, scheduling opponents, individual training, and coaching team members.

- The purpose of the position is to develop Christ-centered excellence, to mentor and challenge student athletes to grow spiritually (discipleship), academically, athletically, to provide opportunities for Christian service through the medium of basketball and to be consistently competitive at the championship level.

- Abide by rules and regulations established by William Jessup University, the NAIA (National Association of Intercollegiate Athletics) and the Cal Pac, (California Pacific Conference).

**PERFORMANCE MEASUREMENTS**

1. The position requires a commitment to recruiting and graduating student athletes.
2. Mentor and supervise assistant coach(s).
3. Schedule games, and transportation/accommodations for road games with the approval of the Athletic Director and in coordination with the Administrative Assistant to Athletics.
4. Disciple and assist with character development of student-athletes.
5. Planning and involvement in summer missions opportunities for student athletes.
6. Represent the University at conference and national meetings as assigned.
7. Supervision; preparation and oversight of program budget.
8. Assist and provide fund raising efforts aimed at the support of the Athletic Department.
9. Run/manage summer basketball camps under supervision of the athletic department.
10. Responsible for a variety of administrative duties as assigned by the Athletic Director in areas that reflects the strengths and expertise of the candidate.

**QUALIFICATIONS**

- Knowledge of and committed to William Jessup University mission statement and philosophy, the NAIA, and conference rules and regulations.

- Strong interpersonal and communications skills and the ability to communicate effectively, both orally and in writing.

- Knowledge and understanding of all aspects of the game of basketball.

**EDUCATION/CERTIFICATIONS:**

- Bachelor’s Degree required, Master’s Degree, and additional studies/or experiences preferred.

**REQUIRED KNOWLEDGE:**

- A minimum of 5 years coaching and recruiting experience at the college level.

**SKILLS/ABILITIES:**

- Exhibit and articulate a vibrant, personal relationship with Jesus Christ

- Strong organizational skills, proficiency in oral and written communication, public relations skills, and strong self-motivation characteristics.
**WORKING ENVIRONMENT:**
The employee agrees to promote the values and mission of WJU as a private Christ-centered University and live a life consistent with biblical principals. All employees of the University are expected to firmly support without reservations the William Jessup University doctrinal statement of personal Christian faith.

**WORKING CONDITIONS:**
Typical office environment with adequate light and moderate noise levels. No hazardous or significantly unpleasant conditions. Air-conditioned buildings; tile, concrete and carpeted floors; adjustable workstation is provided. Basketball court with hardwood floors/concrete floor warehouse and outdoor grassy areas.

**PHYSICAL ACTIVITIES AND REQUIREMENTS OF THIS POSITION:**
While performing the duties of this job, the employee is regularly required to talk or hear and frequently required to stand, walk, sit, and use hands to handle files, computers, and phones; reach with hands and arms; stoop, and kneel. Frequent and regular repetitive movements required using the wrists, hands, and/or fingers. The employee will occasionally lift large objects and/or move up to 50 pounds. Specific vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

The above statements and job description is intended to describe the nature and level of work being performed within this job. They are not intended to be an exhaustive list of all responsibilities, duties and tasks. Other similar or additional duties are to be performed or assigned. Job descriptions are not intended as and do not create employment contracts. William Jessup University maintains its status as an at-will employer. Employees may be terminated for any reason not prohibited by law.

I acknowledge I have reviewed the content of this job description and understand that if I have any physical limitations or require any reasonable accommodations in order to perform my job, I must immediately inform administration.

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Employee Signature

______________________________
Date