WJU Registration Day Checklist

Please complete the underlined forms associated with these steps before you arrive.

Steps should be done in order and initialed by the department when completed:

1. ___ Advising and Registration
   a. Meet in room 100 for “Advising 101”
   b. Register for classes
   c. Complete and submit the following forms:
      i. Ethnicity Form
      ii. Declaration of Program
      iii. FERPA

2. ___ Financial Aid
   a. check that all financial aid processes are complete

3. ___ Business Office (optional before August 1)
   a. Submit Deferred Payment Application (if not paying balance in full)
   b. Pay part or all of semester tuition by August 1 (payment can also be made online at www.jessup.edu/business-office)

4. ___ Student Life
   a. Pick up student ID
   b. Get student mailbox number and combination