

SPRING 2010 REGISTRATION FORM

You must bring this completed form with you to register.



WILLIAM JESSUP
UNIVERSITY

Name: _____

Student Athlete? Yes No

Local Address:

Street _____

Emergency contact name and phone _____

City _____ State _____ Zip _____

Vehicle make _____ model _____ year _____

Cell phone number _____

Vehicle license plate number _____ Vehicle color _____

Pre-registration requirements for student: All steps must be completed **before registration**.

- Clear any financial or academic holds you may have such as a balance or missing paperwork.
- Review the Estimated Cost Worksheet to determine your cost and which payment method you will use for registration, full payment or deferred payment – 1/3 of balance + \$40. Payment is **due January 4, 2010**.
- Prepare this registration form by completing all sections and signing **in pen**.
- If applicable, prepare the following:
 - Petition to Change Academic Requirements
 - Application for Graduation
 - FERPA (changes only)
 - Prerequisite Override

I understand and agree to the following: I am responsible for all tuition, fees, and charges associated with registering for these courses with WJU. I am aware that the timing and payment amount due is subject to change. I accept responsibility for the billing statement which will be mailed to the address provided above. A minimum payment, as outlined in documents mailed with the billing statement, must be received by **4:00 p.m. on January 4, 2010**, in order to **maintain course registration**. If no payment is received by January 4, **I will be dropped from all courses** and will need to register during Late Registration. Late Registration is December 12 - January 29 for returning students, and January 19 - 29 for new students; an additional \$95 Late Registration Fee will be applied.

Student Signature

Date

Time	Days	Course #	Course Name	# of Units	Audit	Instructor
		SFG090-	Spiritual Formation Group	0		

DCP APPROVAL SIGNATURE: _____ # of classes approved _____ Date: _____

For Office Use Only: Steps will be initialed by the WJU staff member assisting you with each process.

1. _____ Academic Advising
Number of units: _____
2. _____ Course Enrollment
Contract signed? No Yes