

Welcome to Moodle!

Moodle is William Jessup University's platform for online learning. Using your normal student network account, you may access the Moodle system. For detailed information on using the Moodle system, see the Student Guide to Moodle at the end of this document. To get started, follow these steps:

- 1) Open a web browser (Mozilla Firefox or Microsoft Internet Explorer)
- 2) Browse to <http://moodle.jessup.edu/>
- 3) Enter your username and password (see "Student Accounts" below if you are unsure of this)
- 4) Click on the "Interterm 2009" course category
- 5) You may then access your course(s) by title.

Student accounts will be enrolled on December 22nd. We strongly recommend that you log in prior to the start of your course to verify access.

Late Adds

If you added a course after the registration deadline, your account might not be enrolled in the course. Please contact Helpdesk to resolve this issue. Be sure to mention your full name and course number.

Student Accounts

Each student is provided with a network account. Your network account allows you access to campus computers and all online services. You may also access your University e-mail account with this information, by visiting <http://owa.jessup.edu>. Your e-mail address is `username@jessup.edu`.

As shown by the example below, your username is (usually) your first initial combined with your last name. Your default password is this username and the last 4 digits of either your SSN or student ID number.

If this is you...

- Name: John Smith
- SSN: xxx-xx-4425
- Student ID: A99xxx7778

Log in like this...

- Username: jsmith
- Password: jsmith4425 (or possibly jsmith7778)

Technical Support

If you are having technical difficulties using Moodle please contact the Information Technology Services Helpdesk at (916) 577-2345 or helpdesk@jessup.edu.

The Helpdesk is available Monday-Friday 8am-5pm.

Using Moodle

Online Learning System

For Students



WJU Information Technology – April 23, 2008

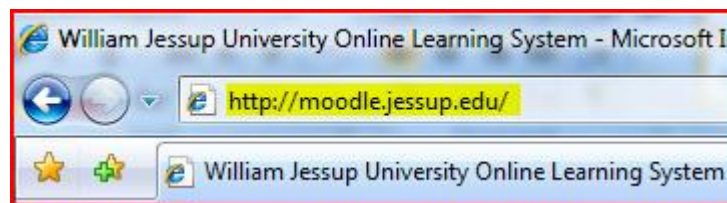
1) About Moodle

Moodle is an online learning system. Your professor can post assignments, activities, attendance, grades, and other course content to your class in Moodle. You will be able to view and submit your assignments to your professors through Moodle.

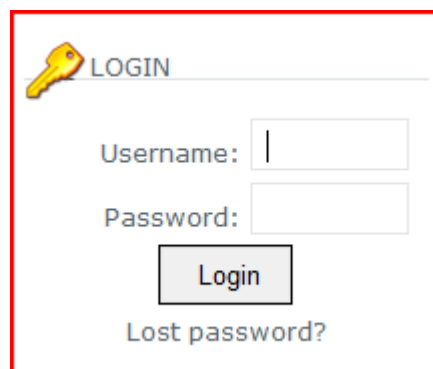
2) How to Access Your Courses

Moodle is accessed through an Internet browser such as Internet Explorer or Mozilla Firefox. We strongly recommend using Mozilla Firefox to view Moodle.

First, open your web browser and navigate to <http://moodle.jessup.edu>

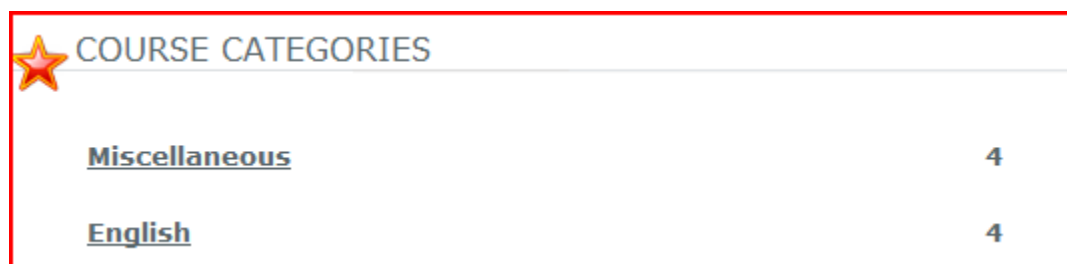


This will open the Moodle website. You will need to log in to access your course(s). The login area is located on the right side of the page.

A screenshot of the Moodle login form. It features a yellow key icon next to the word "LOGIN". Below this, there are two input fields: "Username:" and "Password:". A "Login" button is positioned below the password field, and a "Lost password?" link is located at the bottom of the form.

Your username and password for Moodle are the same as those used for all other university resources. Simply enter your first initial and full last name, and then your current password (your password is usually your username with the last four digits of your SSN, such as jsmith1234).

Next you must locate your courses. Click on the appropriate category, and select your course.

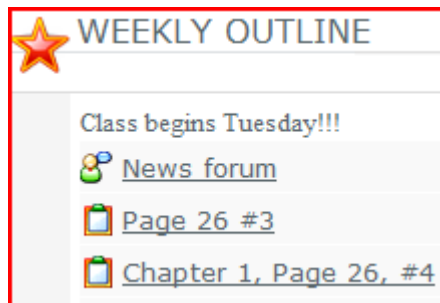
A screenshot of the Moodle Course Categories page. It features a star icon next to the heading "COURSE CATEGORIES". Below the heading, there is a table with two rows of course categories.

COURSE CATEGORIES	
Miscellaneous	4
English	4

3) Submit a TurnItIn Assignment

Moodle allows you to submit assignments through TurnItIn. You no longer need a separate account with TurnItIn.

First, find the TurnItIn-based assignment that your professor has added to a class. For example, the assignment entitled “Chapter 1, Page 26, #4” below is a TurnItIn assignment.



Click on the assignment, and then click on “Submit” to upload your assignment.


Edit your work. Find a peer to read your work before submitting it. Discuss the paragraphs with your peer editor. Add his/her name to the bottom of your paper.

Remember to do this ahead of the due date. Do not post at the last minute!

Available from: Friday, 4 January 2008, 10:00 AM
Due date: Thursday, 17 January 2008, 09:40 AM

[SUBMIT]

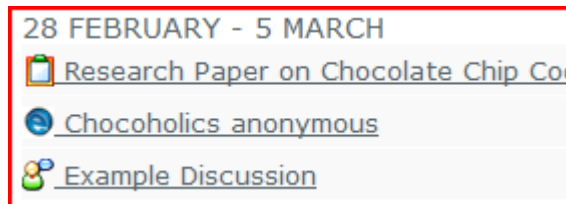
Then click the Submit icon to upload your assignment.

#	assignment	submit
2	Chapter 1, Page 26, #4	
	01-04-08 01-17-08	

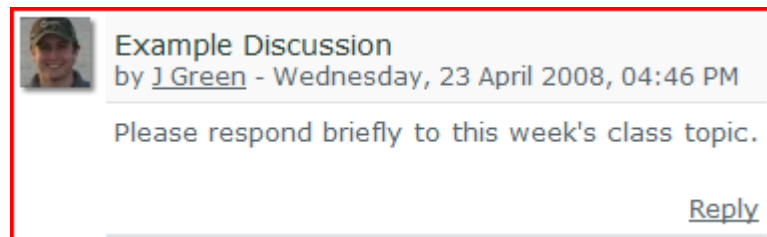
Follow the instructions to upload your assignment.

4) Participate in a Discussion

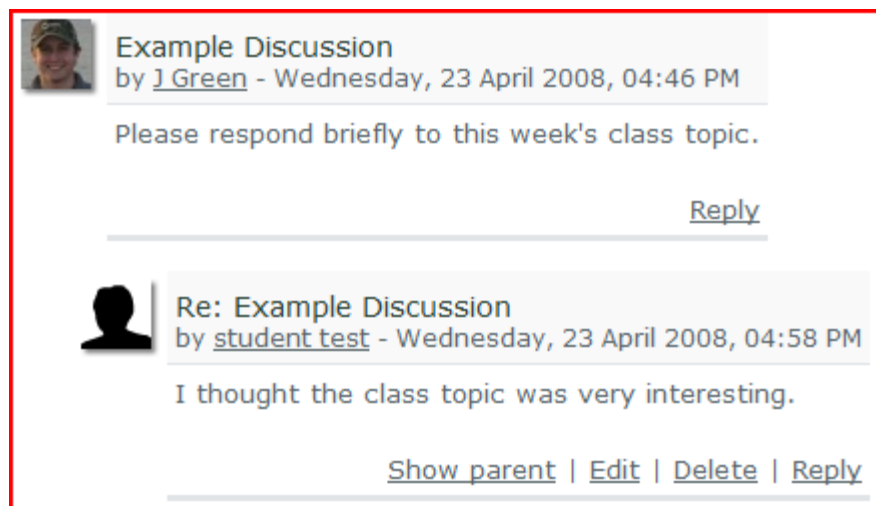
Moodle allows you to interact with other students in an online group discussion. Moodle uses a standard threaded model for class discussions, allowing you to reply directly to any particular post created during the course of a discussion. To begin, click on the discussion name listed in the weekly outline:



Click on the discussion will take to you the main page for that discussion.



You may choose to respond to any comment in particular. Click the appropriate "Reply" link, and enter your message. Once you post your message (by clicking "Post to forum"), you will return to the discussion page. For example, you might see something like this:



Other students enrolled in this class may now direct a reply message to either of the two posts.

Class discussions are private and viewable only by students enrolled in the course. If your professor chooses to grade discussion posts, you will only see grade information for your own posts.