



TRANSFER COURSE APPROVAL

Courses listed on WJU's Official Articulation Agreement(s) are approved by the Registrar and DO NOT require this form. Current Articulation Agreements can be obtained in the Registrar's Office or at www.jessup.edu. The purpose of this form is for WJU students to verify transferability of courses taken concurrently at another institution intended to satisfy WJU's degree requirements.

Please note: A course description and/or syllabi must be attached to this form.

PLEASE PRINT CLEARLY: USED FOR MAILING

Student Name _____ WJU Box # _____ ID# _____
Address _____ Phone (cell) _____
City, State, Zip _____ Phone (other) _____

Major : _____ Program: Traditional Evening College

- What semester **and** year do you plan on taking these courses: _____
- At what college/university: _____
- Do you receive VA educational benefits? Yes No

This form DOES NOT verify waiver applicability, nor does it verify that you have not already satisfied or completed this course previously. Duplicated coursework is not transferable. Grades lower than C- will not be accepted for transfer. Students should not enroll in more than 18 units at any one time. Students who elect to take concurrent overload at other institutions do so at their own risk. Students who do not take the course during the approved semester must file another petition to ensure transferability of the course(s). It is the responsibility of the student to retain a copy of this agreement for future verifications. A copy will be mailed to you at the above address upon completion of your request. This approval is not valid without the signature of the Office of the Registrar.

Student signature: _____ Date: _____

1. Course# _____ Course Title _____ Units _____

What course requirement are you trying to fulfill: _____
 General Education Major/Minor Requirement Upper Division Elective Lower Division Elective

Registrar's Office use only.

- The above course is eligible to transfer as: _____
- General Education Major/Minor Requirement Upper Division Elective Lower Division Elective
- The above course is NOT eligible for transfer

Registrar's Office Signature: _____ Date: _____

2. Course# _____ Course Title _____ Units _____

What course requirement are you trying to fulfill: _____
 General Education Major/Minor Requirement Upper Division Elective Lower Division Elective

Registrar's Office use only.

- The above course is eligible to transfer as: _____
- General Education Major/Minor Requirement Upper Division Elective Lower Division Elective
- The above course is NOT eligible for transfer

Registrar's Office Signature: _____ Date: _____