PETITION TO CHANGE ACADEMIC REQUIREMENTS
(Use to request increased academic load, or to waive a course.)

1. Indicate your request.
2. State specifically the reason for the request.
3. Obtain Academic Advisor signature.
4. Submit petition to the Registrar in the Administration Office.
5. Look for response to the petition in the mail.

I, ____________________________, petition the Academic Committee of William Jessup University to grant the following request:

☐ To be allowed to take an academic load beyond the maximum number of units per semester. I request to be able to take _________ units for___________ semester, 20_____. My cumulative GPA is ________.

☐ To waive the following course or courses: ___________________________

If request is approved, the student will fulfill the academic requirement but does not receive credit for the course. Courses taken for unit equivalence are determined by the department chair.

☐ To fulfill the requirement of __________________________

with the following course __________________________.

☐ To receive credit for the following course(s):

<table>
<thead>
<tr>
<th>Course #</th>
<th>Course Name</th>
<th>University/University transcript</th>
</tr>
</thead>
<tbody>
<tr>
<td>________</td>
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Please explain specifically and clearly the reason for this petition. You may continue on the back side of this form or on an attached sheet of paper if necessary.

_____________________________________________________________
_____________________________________________________________
_____________________________________________________________

_____________________
Student's Signature ___________________________ Date __________

_____________________
Advisor's Signature ___________________________ Date __________

_____________________________________________________________
_____________________________________________________________
_____________________________________________________________

Petition Granted ___________________________ Petition Denied ___________________________

_____________________
Official Signature ___________________________ Date __________

$25 processing fee